



AAQHC Editorial Sub-Committee

Bi-monthly Report for the Victorian Healthcare Quality Association

October 2009

Background/Introduction

This report has been prepared to provide an update members of VHQA from the August to September meetings of the AAQHC Editorial Sub-Committee. These updates will be provided bi-monthly in lieu of attending the VHQA meetings.

Primary functions of Editorial Sub-Committee

1. The primary function of the Editorial Sub-Committee is to work closely with the Editor to oversee the production of the AAQHC journal (JAAQHC) and the iQ Newsletter.
2. The Sub-Committee exists to advise and assist the Editor who takes ultimate responsibility for the content and timing of regular publications.

Journal

The Journal of the Australasian Association for Quality in Health Care serves as a forum for sharing information and practical approaches towards achieving optimal health care and services.

The Association invites submissions on contemporary quality improvement teams and programs, methodologies and strategies, patient perspectives and needs, satisfaction and dissatisfaction change management, performance measurement, health care reform and motivating staff for involvement in quality activities or any issue contributing to quality care and service outcomes is welcome.

Manuscripts

Articles must be submitted on disk or via email. The order of items is: manuscript title, author names, author title, photo if possible and position, brief biography – one paragraph, abstract, text, references, legend, tables and diagrams. Contact details for the authors should be included. All pages should be numbered. Acknowledgements for any items previously published must be made. Articles may be up to 2000 words or as negotiated with the Editor. References must be accurate and listed in alphabetical or sequential order according to the method employed within the manuscript. Book references must include: surname, initials, year of publication, title, publisher and place of publication. Journal references are to include authors surnames, initials, year of publication, title of article, title of journal, volume and issue and page numbers. Guidelines for authors may also be accessed at: www.aaqhc.org.au/resources.php

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Other Reports

New items, events and anecdotes are encouraged. Materials submitted should conform as much as possible to the guidelines outlined above.

Publishing Schedule

AAQHC aims to produce two editions of the 'Journal' per year. For more information on our publishing schedule please go to the resources section of our website: www.aaqhc.org.au or email the editor at: editor@aaqhc.org.au

Work in Progress

Monthly editions of the E-News were published at the beginning of October and November.

The next edition of the journal is currently being finalised and is to be published mid October 2009, this edition is a post conference bonanza

Items for Discussion

Submissions for the October edition of the journal have now closed, articles for the next edition can be submitted over the next 4 months.

Articles for the monthly newsletter can be submitted by mid month also

Feedback on editions of the journal or E-news for the committee welcome!

Suggested articles are to be forwarded to info@aaqhc.org.au

For guidelines www.aaqhc.org.au/pdf/edit_committee/guidelines_for_authors.pdf

Key Upcoming Dates

Next meeting of the Editorial Sub-Committee – 13th October 2009 – all articles for the November e-news to be received by 2nd November 2009

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