



Australasian Association
for Quality in Health Care

Secretariat:

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MINUTES

Meeting: 22nd Annual General Meeting
Date: Thursday October 13, 2011
Fitzroy Ballroom, Sofitel on Collins Melbourne
Time: 5pm

COUNCIL MEMBERS PRESENT:

Name	Representing	Council Position/Portfolio
Annette Pantle	Australasia	President/Chairperson
Jenny Tuffin	Tasmania	Vice President/Treasurer
Helen Sinclair	New Zealand	
Maureen Robinson	NSW/ACT	
Beth McErlean	South Australia	Public Officer
Denise Curran	Queensland	
Dot Humphrey-Lesque	Victoria	
Jane Newcomb	Western Australia	
John Campbell/Ingrid Meehan	Secretariat	

Welcome

1.	Present: As per appendix 1 Apologies: As per appendix 2
2.	Minutes of previous AGM Meeting held on September 8, 2010 Moved Denise Curran, Seconded Jane Newcomb.
3.	President's Report Dr Annette Pantle thanked Council and Committee Members for their support during the year and presented the President's Report which was noted and received. The President had received complimentary comments relating to the standard of the AAQHC website. An explanation was made for the reasons to disband publication of the Journal and the subsequent success of the six-weekly member newsletters with more meaningful content. The President also made comment on the satisfactory relationship established with ACHS, AHHA and RACMA to stage the Great Healthcare Challenge conference and plans in hand to hold the 2012 conference in Cairns. Dr Pantle extended thanks to retiring Council member, Dr Robert Griffin for his valuable input into strategic development and as a member of the Communication Committee. Thanks was also extended to the Registrar, Vince Gaglioti and the Editor, Robyn Quinn.

4.	<p>Treasurer's Report</p> <p>Jenny Tuffin tabled the audited report for the 2010/11 financial year. Moved Jenny Tuffin and Beth McErlean that:</p> <ul style="list-style-type: none"> (a) The Treasurer's Report and Audit Report be received (b) Munro Accountants be appointed as official auditors of the AAQHC accounts
5.	<p>Secretary's Report</p> <p>The Secretary, Helen Sinclair reported that according to the Constitution, the Council representatives to be re-elected in 2011 are Queensland, NSW/ACT, Northern Territory and Tasmania.</p> <p>Only one nomination was received from each of Queensland, Northern Territory and Tasmania. Three (3) nominations were received for the NSW/ACT representative. One of these nominations was deemed not to comply with Clause 7.4 of the Constitution in that the nominee did not have 12 months continual membership prior to the election to be eligible.</p> <p>A ballot of members was called for the remaining two nominations. 18 Ballot papers were returned within the required 30 days prior to the AGM and were opened and scrutinised in the presence of AAQHC's Accountants and Auditors, Munro Accountants.</p> <p>Although the ballot was close, the successful nomination was Maureen Robinson, who now becomes the AAQHC representative for NSW/ACT for a two (2) year term.</p>
6.	<p>Sub-committee Reports</p> <p>The sub-committee reports as published in the annual report were received.</p>
7.	<p>Network Reports</p> <p>At this stage, Vince Gaglioti tabled the PDAC report. All network reports outlined in the annual report were noted and received. Jane Newcomb and Maureen Robinson.</p>
8.	<p>Appointment of Representatives to Council</p> <p>Members were advised that in accordance with the Constitution, the Council members whose two-year term was up included Denise Curran (Queensland); Jenny Tuffin (Tasmania); Louise O`Riordan (Northern Territory). Nominations were received from these representatives who were duly re-elected.</p> <p>Office holders for the 2011/2012 year were nominated and appointed: President - Annette Pantle Vice President and Treasurer - Jenny Tuffin Secretary - Jane Newcomb</p>
9.	<p>Other Business</p> <p>At this stage, members were advised of the appointment of Margaret Kuhne as part-time Project Officer with a brief to generate information and other material of interest to the membership as a whole.</p>
10.	<p>Close</p> <p>The Meeting closed at 5.35pm</p>

Appendix 1

PRESENT:

Margaret Arblaster
Jill Butty
Suzanne Callaway
Denise Curran
Kirsten Dyer
Vince Gaglioti
Jai Gupta
Clifford Hughes
Dot Humphrey-Lesque
Brian Johnston
Pam Kennedy
Fran Kinnersly
Mircalla Kolinac
Margaret Kuhne
David Lord
Karen Luxford
Beth McErlean
Sarah Michael
Cathie O'Neill
Annette Pantle
Annette Penny
Jenny Rance
Maureen Robinson
Kathleen Ryan
Helen Sinclair
Suzanne Sinni
Jenny Tuffin
Belinda Westlake

Appendix 2

APOLOGIES

Chen Anderson
Reigh Baker
Jane Bowen-Jones
Thomas Callaly
Margo Carberry
Adrienne Copley
Helen Eastwood
Jacinta Hanelt
Lynn Kerr
Jill Linklater
Russell Linwood
Hazel Lloyd
Paul McGurgan
Irene Mooney
Michael Nicholl
Marjory Pawsey
Pam Selim
Jill Thomas
Michelle Wensley
Beth Wilson
Lesley Yule