Creating Risk Gladiators™

PALADIN
RISK MANAGEMENT SERVICES

PALADIN RISK MANAGEMENT SERVICES, CREATING RISK GLADIATORS

All organisations, no matter whether private, government or not-for-profit have one thing in common – they all work in an environment characterised by risk. Successful organisations not only understand these risks but use an understanding of these risks to make risk informed decisions.

But here's the question – how do you develop a risk culture in order to assist your organisation to make informed decisions? The answer is quite simple: **training** and **education**.

Paladin Risk Management Services is the pre-eminent provider of risk management training in Australia with the only Vocational Education courses accredited by the Risk Management Institution of Australasia. Paladin Risk Management Services offers three courses fully accredited by the Australian Skills Quality Authority (ASQA) under the National Training Framework.

See how Paladin Risk Management Services' Courses can assist you to develop a risk culture

All Paladin Courses are:

- Nationally Accredited
- Aligned to ISO 31000
- Aligned to the Commonwealth Risk Management Policy
- Endorsed by the Risk Management Institution of Australasia (the only accredited vocational training courses in Australia to receive this endorsement)

Read on to gain an overview of the training courses offered by Paladin Risk Management Services that will provide your staff the skills and knowledge to develop, implement, maintain and, work within a risk management framework that adds significant value to your organisation.

mcmillan
Qualifications issued by McMillan Staff Development

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Paladin Risk Management
Training Academy
Creating Risk Gladiators ™

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CERTIFICATE IV IN RISK MANAGEMENT ESSENTIALS

The purpose of the course is to provide participants with the skills and knowledge necessary to identify, analyse and manage individual risks working within the organisation's existing risk management framework and risk criteria.

The course contains seven (7) discreet modules conducted over two days face to face.

FACILITATE APPLICATION OF ISO31000 – RISK MANAGEMENT PRINCIPLES AND GUIDELINES WITHIN AN ORGANISATION

This session details the definitions, principles and benefits of risk management as outlined in ISO31000 – *Risk Management Principles and Guidelines.*

This session also provides an overview of the elements of an effective risk management framework within an organisation.

Participants are also provided with the tools necessary to conduct an audit on their current approach to the identification and management of risks within their organisation so as to allow for a gap analysis to be conducted.

DEVELOP RISK MANAGEMENT COMMUNICATION AND CONSULTATION STRATEGIES WITH ORGANISATIONAL STAKEHOLDERS

During this session, strategies for the effective communication and consultation of risk within an organisation are described. These include: identification of stakeholders; negotiating and capturing stakeholder expectations; stakeholder prioritisation; and developing a stakeholder engagement plan.

IDENTIFY ORGANISATIONAL RISKS

During this session, participants are provided with a number of tools and techniques to assist in the identification of risks within their organisation. Specifically, the session covers the development of Risk Breakdown Structures; the identification of risk events; the identification of causes and consequences of events; the identification of controls and assessment of effectiveness.

CONDUCT RISK ANALYSIS ON ORGANISATIONAL RISKS

Once risks are identified, they need to be analysed in order to determine whether additional treatment is required. This session provides tools and techniques that assist in making effective judgements around the Likelihood and Consequence of identified risks.

EVALUATE AND DEVELOP TREATMENT STRATEGIES FOR ORGANISATIONAL RISKS

This session details the options available for the treatment of identified risks. Topics covered include: cost benefit assessment of risk treatments; resourcing risk treatments; risk sharing; managing downstream risk and risk acceptance.

MONITOR AND REVIEW ORGANISATIONAL RISKS

During this session, participants are provided with tools and techniques to effectively monitor and review identified risks. This includes the day to day monitoring of risks by risk owners; the reporting of risk to line management for review; and risk auditing.

DEVELOP AND IMPLEMENT AN ORGANISATIONAL RISK MANAGEMENT PLAN/PROCEDURE

During this session, participants are stepped through the contents of an organisational Risk Management Plan or Procedure and are provided templates that can be used within the workplace.

Participants have **18 months** from the time of attending the course to complete all of the assessment activities.

There are a number of public courses available, however, this course is particularly suited to being conducted in-house. In such cases, the materials are tailored to the Organisation using your Risk Criteria and real world examples.

DIPLOMA OF RISK MANAGEMENT

AND BUSINESS CONTINUITY

The Diploma of Risk Management and Business Continuity has been aligned directly with AS/NZS ISO 31000:2009 – *Risk Management Principles and Guidelines.* In fact, the course builds on the principles contained in the Standard in relation to the elements of an effective risk management framework.

The course contains seven (7) discreet modules conducted over four days face to face.

After these four days, participants are able to understand the enterprise wide integration of risk management across the organisation (with the compliance program, internal audit, performance management, and incident management).

There are no pre-requisites for this course (i.e. there is no need to complete the Certificate IV before attending the Diploma).

SESSION 1 - ENTERPRISE RISK MANAGEMENT

This session covers development of a risk management Framework within an organisation (embedding risk management within organisational culture) to maximise the strategic outcomes for the organisation from enterprise risk management – a whole of organisation approach to risk management. This session includes topics such as:
- Elements of an effective risk management framework
- Gaining senior management mandate, commitment and leadership
- Developing the organisation's risk appetite and tolerance
- Developing the risk criteria for the organisation
- Integration of risk management into the strategic planning process
- Integration of risk management into other organisational programs such as compliance, internal audit and performance management
- Measuring risk management performance

Participants will be guided through the elements of an effective enterprise wide risk management framework and will be provided with the insights necessary to successfully integrate the framework into their organisation.

SESSION 2 - MANAGING RISK - A PRACTICAL APPROACH

This unit covers maximising results and minimising consequences for an organisation by managing risk. Participants will be guided through the ISO 31000 Risk Management Process utilising a range of tools and techniques that provide a practical methodology for adoption into their organisations.
Some of the techniques participants will learn include:
- How to identify risks using a Risk Breakdown Structure
- The importance of control identification and control effectiveness in the risk management process
- How to analyse risk so as to ensure the risk level is appropriate
- Risk treatment options available and how and when they should be used
- How to develop a cost benefit analysis for funding risk management activities

At the end of this session, participants will have the skills and confidence to enable them to conduct effective risk workshops within their organisation.

SESSION 3 - MANAGING PROJECT RISK

This session consolidates the knowledge gained during session 2 and applies it to project risk management. Projects are inherently risky and this session guides participants through not only the life-cycle of a project, but, more importantly, the application of risk management throughout that life cycle. One of the key focuses of this session is the demonstration of how the lack of risk management in the planning phases of the project can (and does) lead to project failure.

SESSION 4 - MANAGING PROCUREMENT RISK

This session covers the ability to manage risks associated with all stages of procurement. The session highlights some of the issues that can occur during the procurement life-cycle and provides handy tips and tools to avoid these issues.

SESSION 5 - MANAGING FRAUD RISK

This session steps through the development of a Fraud Control Plan; the fraud prevention strategies that need to be adopted by organisations; fraud detection strategies and the actions that should be taken once fraud is detected.

The session also provides tools and techniques to assess the effectiveness of the fraud program within organisations.

SESSION 6 - MANAGING WHS RISK

This session steps participants through the process of identifying hazards, identifying the risks that arise

SESSION 7 - BUSINESS CONTINUITY MANAGEMENT

This session provides the skills and knowledge required to work within the business continuity framework to develop and implement business continuity plans in order for an organisation to manage risk and ensure business resilience when faced with a disruptive event.

The session guides participants through the Business Continuity Management process. It encapsulates the identification of Critical Business Functions, threat and vulnerability analysis, the development of continuity strategies and planned responses as well as the testing and maintenance of the Business Continuity Plan.

Participants have **24 months** from the time of attending the course to complete all of the assessment activities.

There are a number of public courses available, however, this course is also suited to being conducted in-house. In such cases, the materials are tailored using your Risk Criteria and real world examples.

ADVANCED DIPLOMA OF GOVERNANCE, RISK AND COMPLIANCE

The Advanced Diploma of Governance, Risk and Compliance is the only accredited vocational GRC course in the country. The course has been designed to assist those in Executive roles.

The course contains four (4) discreet modules conducted over four days face to face.

After these four days, participants are able to understand the enterprise wide integration of functions across the organisation and develop programs aimed at providing assurance to stakeholders that the governance of the organisation is effective.

There are no pre-requisites for this course (i.e. there is no need to complete the Certificate IV or the Diploma before attending the Advanced Diploma), however, those that have undertaken the Diploma course receive recognition of Prior Learning (RPL) for Session 1 and Session 4.

SESSION 1 – GOVERNANCE

The Governance Module provides an introduction to Governance, the role it plays in organisational performance and various models that exist.

The module covers Boards and committees, the role they play in the Governance outcomes for organisations and how they are supported by senior executives, management and staff.

The Governance module has a significant focus on planning, both at the Strategic and Business level and specifically addresses the role of planning in setting the foundations for programs such as risk management, compliance, performance management and audit.

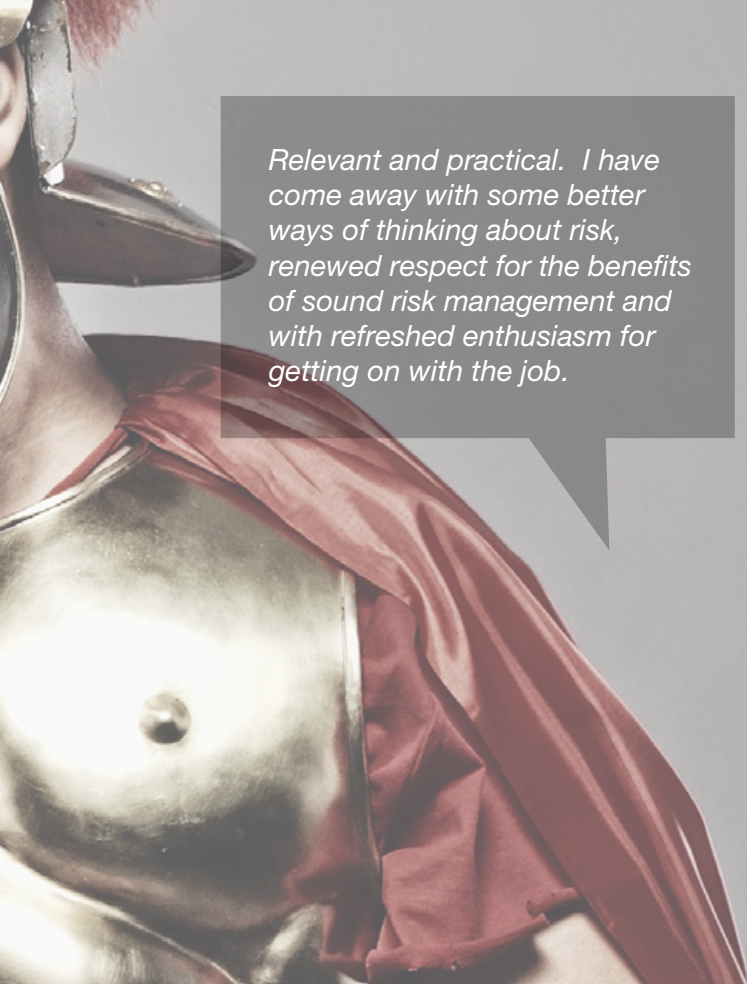The key part of the Governance Module is the demonstration of

the linkages between all of the key Governance functions and how, if there are deficiencies in one or more of these programs, Governance within the organisation is significantly impacted. The Governance module sets the foundations for the more detailed coverage of enterprise risk management, compliance management and organisational resilience in later modules.

SESSION 2 – RISK MANAGEMENT

This session covers development of a risk management Framework within an organisation (embedding risk management within organisational culture) to maximise the strategic outcomes for the organisation from enterprise risk management – a whole of organisation approach to risk management. This session includes topics such as:

- Elements of an effective risk management framework
- Gaining senior management mandate, commitment and leadership
- Developing the organisation's risk appetite and tolerance
- Developing the risk criteria for the organisation
- Integration of risk management into the strategic planning process
- Integration of risk management into other organisational programs such as compliance, internal audit and performance management
- Measuring risk management performance

Participants will be guided through the elements of an effective enterprise wide risk management framework and will be provided with the insights necessary to successfully integrate the framework into their organisation.

> *Relevant and practical. I have come away with some better ways of thinking about risk, renewed respect for the benefits of sound risk management and with refreshed enthusiasm for getting on with the job.*

SESSION 3 – COMPLIANCE

This session provides a comprehensive understanding of the development and maintenance of an effective compliance program within an organisation.

Organisations today have a significant number of compliance requirements. For many, the challenge first lies in identifying what they need to be compliant with and just how they maintain compliance.

The module covers the four key elements of compliance: commitment; implementation; monitoring and measuring; and continuous improvement.

Each of these elements are underpinned by a range of principles that are also addressed throughout the module including:
• Identifying and maintaining compliance requirements;
• Measuring compliance performance;
• Testing compliance; and
• Reporting compliance
This comprehensive coverage of compliance provides all of the tools necessary for organisations to develop and implement an effective and sustainable compliance program.

SESSION 4 – ORGANISATIONAL RESILIENCE

This session provides the skills and knowledge required to work within the business continuity framework to develop and implement business continuity plans in order for an organisation to manage risk and ensure business resilience when faced with a disruptive event.
The session guides participants through the Business Continuity Management process. It encapsulates the identification of Critical Business Functions, threat and vulnerability analysis, the development of continuity strategies and planned responses as well as the testing and maintenance of the Business Continuity Plan.

SPECIAL OFFER FOR AAQHC MEMBERS!

Enter the Promo Code: **AAHQC**

to receive 15% off the courses:

Certificate IV of Risk Management Essentials for $2210

Diploma of Risk Management and Business Continuity for $3230

Advanced Diploma in Governance, Risk and Compliance for $3740.

With each course participants receive:

- Membership to the RMIA
- Accreditation as a Certified Practicing Risk Associate
- All Materials and catering for the duration of the course
- Support after the course
 A money back guarantee...... if you are not satisfied with the course after day 1 you will be refunded your course cost - no questions asked

ALL DATES FOR 2015/16 ARE AVAILABLE HERE:

www.paladinrisk.com.au/training-services

AN IN-HOUSE OPTION IS ALSO AVAILABLE FOR 10 OR MORE PARTICIPANTS.

For more information contact **rod@paladinrisk.com.au**