

# Audit Capabilities in RiskMan

VHQA 2016

# What can we build?

- CLINICAL
- NON-CLINICAL
- ACCREDITATION & CERTIFICATION
- INTERNAL PROCESSES

# Key functionality

## AUDIT SCHEDULING:

- Define the schedule for completion of a particular audit, e.g. quarterly
- The audits will be automatically generated, and notify the responsible user(s) when they are soon due for completion

# Key functionality

## RESULTS COMPARISON:

- Compare the results of similar completed audits as you view an existing audit
- Achieved by creating a specific lookup on the audit form

# Key functionality

## AUTO-GENERATE REMEDIAL ACTIONS:

- If any audit criteria is not complaint, a remedial action is automatically created within the current audit
- Alerts can trigger emails to appropriate users notifying them of required follow up actions

# Key functionality

## INTERFACING WITH OTHER REGISTERS:

- Leverage the power of having multiple registers in RiskMan
- For example, an incident, complaint, risk, or quality activity could result in an audit, which could be automatically triggered based on criteria you define

# Key functionality

## INTERFACING WITH OTHER REGISTERS:

- Conversely, an audit may also
  - Identify an incident or hazard
  - Trigger the recording of a complaint
  - Identify a new risk
  - Be a trigger for a new quality activity
- Which can occur automatically, again, based on the criteria you stipulate

# Linking Audits

## ACCREDITATION/CERTIFICATION:

- Link audits with any relevant accreditation or certification standards
- Makes report generation simple, with the ability to theme a report based on any related standard



# Linking Audits

## LINKING AUDITS TO RISKS:

- Link audits to relevant risks in the risk register
- Enable “full picture” reporting by reporting on risks and summarise associated audits, among other things
- Import previous audit result data in to relevant risks

# Real Time Reporting

## INDICATORS:

- High level statistical snapshot from any timeframe
- Traffic light indicators to determine acceptable, caution, and major concern
- Generate control charts
- Share with approved users to allow user autonomy; anybody can generate indicators against their own data

# Real Time Reporting

## INFOCENTRE:

- Interactive, statistical dashboard
- Each user can display what is relevant to them
- Charts can be 'connected' to enable the user to drill down

# Real Time Reporting

## QUALITATIVE REPORTS:

- Audit schedules: anticipated, completed
- Overdue / outstanding actions from audits
- Audits associated with risks
- Audits associated accreditation / certification standards

# Real Time Reporting

## QUALITATIVE REPORTS:

- Audit schedules: anticipated, completed
- Overdue / outstanding actions from audits
- Audits associated with risks
- Audits associated accreditation / certification standards
- Schedule reports to generate automatically

# Mobility

## COMPLETE AUDITS ANYWHERE:

- RMI currently developing a universal mobile app
- Allows audits to be completed anywhere, including if the user happens to lose network connection
- Ability to attach images as the audit is performed